

Cyngor Sir Powys County Council

Impact Assessment (IA)

The integrated approach to support effective decision making



This **Impact Assessment (IA)** toolkit, incorporating Welsh Language, Equalities, Well-being of Future Generations Act, Sustainable Development Principles, Communication and Engagement, Safeguarding, Corporate Parenting, Community Cohesion and Risk Management, supporting effective decision making and ensuring compliance with respective legislation.

Please read the accompanying guidance before completing the form.

Draft versions of the assessment should be watermarked as "Draft" and retained for completeness. However, only the final version will be made publicly available. Draft versions may be provided to regulators if appropriate. In line with Council policy IAs should be retained for 7 years.

| Service Area | Head of Service | Strategic Director | Portfolio Holder |
|---|-----------------|--------------------|------------------|
| Proposal | | | |
| Outline Summary / Description of Proposal | | | |
| Commissioning Commercial and Procurement Strategy Approval and Implementation | | | |

1. Profile of savings delivery (if applicable)

| 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 | TOTAL |
|---------|---------|---------|---------|---------|-------|
| £ | £ | £ | £ | £ | £ |

2. Consultation requirements

| Consultation Requirement | Consultation deadline | Feedback considered |
|--|------------------------------|---------------------|
| Public and Staff consultation required | 10 th August 2017 | Yes |

3. Version Control (services should consider the impact assessment early in the development process and continually evaluate)

| Version | Author | Job Title | Date |
|---------|--------|-----------|------|
| | | | |
| | | | |
| | | | |

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4. Impact on Other Service Areas

| Does the proposal have potential to impact on another service area? (Including implication for Health & Safety and Corporate Parenting) PLEASE ENSURE YOU INFORM / ENGAGE ANY AFFECTED SERVICE AREAS AT THE EARLIEST OPPORTUNITY | | | |
|--|-----|--------------------------------------|---------------------|
| Services were engaged in the draft and development of the Strategy via a Head of Service Forum set up for the purpose. A report was also taken to Management team July and August 2017 and an action was scheduled requesting circulation with directorates. | | | |
| Service Area informed: | All | Contact Officer liaised with: | All Head of Service |
| Mitigation | | | |
| | | | |

5. How does your proposal impact on the council's strategic vision?

| Council Priority | How does the proposal impact on this priority? | <u>IMPACT</u> Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | <u>IMPACT AFTER MITIGATION</u> Please select from drop down box below |
|---|---|---|---|--|
| The Economy We will develop a vibrant economy | The strategy will take into consideration the local sourcing, employment and opportunities into its delivery | Very Good | Development and Implementation of a delivery plan that is consulted upon with local businesses and Regeneration Directorate | Choose an item. |
| Health and Care We will lead the way in effective, integrated rural health and care | Effective Commissioning and Procurement will have a good impact on the Health and Well Being. However if market are not developed to meet changing and required needs it could lead to gaps in provision, increased costs. Effective Commissioning and Procurement should undertake to develop markets This will assure that that services are delivered efficiently in terms of quality of services and costs of so doing but will also impact on key Objectives for the Council including Housing, Adults Services, Childrens Services and the support services required. | Very Good | Integration with Health on the agenda will provide seamless services to residents and customers. An integrated strategy for dealing with difficulties in provision or development of in house services. Good contracts, contract management and effective Commissioning and procurement (where required) will assure that the best available services are delivered to residents in Powys | Good |

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| Council Priority | How does the proposal impact on this priority? | <u>IMPACT</u> Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | <u>IMPACT AFTER MITIGATION</u> Please select from drop down box below |
|--|---|---|--|--|
| Learning and skills We will strengthen learning and skills | The strategy did take into consideration the 2025 vision and the strategy will support commissioning and procurement decisions to achieve those aims. | Neutral | Closer working with Education for Commissioning Commercial and Procurement and by Commercial services to ensure that its objectives are fully supported through these processes | Good |
| Residents and Communities We will support our residents and communities | Commissioning and Procurement Activity by the Council will affect local residents and communities. | Neutral | The CCP Strategy requires that local communities are engaged in a meaningful manner as part of any new Commissioning/commercial and/or procurement service strategy including an evidenced based approach for any business case or strategy taken forward. | Neutral |

| Source of Outline Evidence to support judgements |
|--|
| |

6. How does your proposal impact on the Welsh Government’s well-being goals?

| Well-being Goal | How does proposal contribute to this goal? | <u>IMPACT</u> Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | <u>IMPACT AFTER MITIGATION</u> Please select from drop down box below |
|--|--|---|--|--|
| <p>A prosperous Wales: An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p> | <p>Good commissioning and procurement can offer employment opportunities with training, targeted waste reduction, opportunities for local subcontractors or suppliers and close working with local voluntary sector and community organisations.</p> | <p>Very Good</p> | | <p>Choose an item.</p> |
| <p>A resilient Wales: A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).</p> | | <p>Unknown</p> | | <p>Choose an item.</p> |
| <p>A healthier Wales: A society in which people’s physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.</p> | | <p>Unknown</p> | | <p>Choose an item.</p> |
| <p>A Wales of cohesive communities: Attractive, viable, safe and well-connected Communities.</p> | | <p>Neutral</p> | | <p>Choose an item.</p> |

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| Well-being Goal | How does proposal contribute to this goal? | IMPACT Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | IMPACT AFTER MITIGATION Please select from drop down box below |
|---|--|---|--|--|
| A globally responsible Wales: A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being. | Assessment is included within the Strategy | Neutral | Well-being Goals should be included in all Commissioning decisions whilst integrating services with Health and other partners and all emerging, developing and best practice approaches and processes will be taken into consideration and advice sought from Welsh Government | Very Good |
| A Wales of vibrant culture and thriving Welsh language: A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation. | | | | |
| <i>Opportunities for persons to use the Welsh language, and treating the Welsh language no less favourable than the English language</i> | Through our contracts for services | Neutral | | Choose an item. |
| <i>Opportunities to promote the Welsh language</i> | Promotion through contract with services providers | Good | | Choose an item. |
| <i>Welsh Language impact on staff</i> | | Neutral | | Choose an item. |
| <i>People are encouraged to do sport, art and recreation.</i> | | Unknown | | Choose an item. |
| A more equal Wales: A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances). | | | | |
| <i>Age</i> | | Unknown | | Choose an item. |
| <i>Disability</i> | | Unknown | | Choose an item. |
| <i>Gender reassignment</i> | | Unknown | | Choose an item. |
| <i>Marriage or civil partnership</i> | | Unknown | | Choose an item. |
| <i>Race</i> | | Unknown | | Choose an item. |
| <i>Religion or belief</i> | | Unknown | | Choose an item. |
| <i>Sex</i> | | Unknown | | Choose an item. |
| <i>Sexual Orientation</i> | | Unknown | | Choose an item. |
| <i>Pregnancy and Maternity</i> | | Unknown | | Choose an item. |

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Source of Outline Evidence to support judgements

7. How does your proposal impact on the council's other key guiding principles?

| Principle | How does the proposal impact on this principle? | IMPACT Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | IMPACT AFTER MITIGATION Please select from drop down box below |
|--|---|---|--|--|
| Sustainable Development Principle (5 ways of working) | | | | |
| Long Term: Looking to the long term so that we do not compromise the ability of future generations to meet their own needs. | | Good | | Good |
| Collaboration: Working with others in a collaborative way to find shared sustainable solutions. | Commissioning and Working collaboratively across public sector and with third sector and business partners to find better solutions | Good | | Good |
| Involvement (including Communication and Engagement): Involving a diversity of the population in the decisions that affect them. | | Neutral | | Neutral |
| Prevention: Understanding the root causes of issues to prevent them from occurring. | | Unknown | | Good |
| Integration: Taking an integrated approach so that public bodies look at all the well-being goals in deciding on their well-being objectives. | Working and commissioning with Health to find synergetic solutions | Good | | Good |
| Preventing Poverty: Prevention, including helping people into work and mitigating the impact of poverty. | Offering employment opportunities through pour contracts helping difficult to reach groups into work | Good | | Good |

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| Principle | How does the proposal impact on this principle? | IMPACT Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | IMPACT AFTER MITIGATION Please select from drop down box below |
|---|---|---|--|--|
| Unpaid Carers: Ensuring that unpaid carers views are sought and taken into account | | Good | | Good |
| Safeguarding: Preventing and responding to abuse and neglect of children, young people and adults with health and social care needs who can't protect themselves. | | Neutral | | Neutral |
| Impact on Powys County Council Workforce | | Unknown | | Unknown |
| Source of Outline Evidence to support judgements | | | | |
| | | | | |

8. Achievability of proposal?

| Impact on Service / Council | Risk to delivery of the proposal | Inherent Risk |
|-----------------------------|----------------------------------|---------------|
| Medium | Medium | Medium |
| Mitigation | | |
| | | |

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9. What are the risks to service delivery or the council following implementation of this proposal?

| Risk Identified | Inherent Risk Rating | Mitigation | Residual Risk Rating |
|---|----------------------|-------------|----------------------|
| None | Medium | | Choose an item. |
| | Choose an item. | | Choose an item. |
| | Choose an item. | | Choose an item. |
| Overall judgement (to be included in project risk register) | | | |
| Very High Risk | High Risk | Medium Risk | Low Risk |
| | | | |

10. Indicative timetable for actions to deliver change proposal, if approved

| Action | Target Date | Outcome | Decisions made |
|------------------------------------|-----------------|---------------|----------------|
| | | | |
| | | | |
| | | | |
| Portfolio Holder decision required | Choose an item. | Date required | |
| Cabinet decision required | Choose an item. | Date required | |
| Council decision required | Choose an item. | Date required | |

11. Indicative resource requirements (FTE) – link to Resource Delivery Plan

| Support Requirements | 2018-19 | | | | 2019-20 | | | | 2020-21 | | | |
|----------------------|---------|----|----|----|---------|----|----|----|---------|----|----|----|
| | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

12. Overall Summary and Judgement of this Impact Assessment?

| Outline Assessment (to be inserted in cabinet report) | Cabinet Report Reference: |
|---|---------------------------|
| | |

13. Is there additional evidence to support the Impact Assessment (IA)?

What additional evidence and data has informed the development of your proposal?

14. On-going monitoring arrangements?

| |
|--|
| What arrangements will be put in place to monitor the impact over time? |
| |
| Please state when this Impact Assessment will be reviewed. |
| |

15. Sign Off

| Position | Name | Signature | Date |
|-------------------------|------|-----------|------|
| Impact Assessment Lead: | | | |
| Head of Service: | | | |
| Strategic Director: | | | |
| Portfolio Holder: | | | |

16. Governance

| | | | |
|-------------------------------|-----------------|----------------------|--|
| Decision to be made by | Choose an item. | Date required | |
|-------------------------------|-----------------|----------------------|--|

FORM ENDS